

# Kendrick School

## Admission into Year 7 in September 2024 – Frequently Asked Questions

Below are some FAQs related to taking the admission tests in September 2024. We will add to these as we move through the process and receive more questions.

Before contacting the school will you query please check whether your question can be answered below or from reading the [Admission Guidelines](#) on our website.

### Applying to Take the Test

<b>Q</b>	<b>How do I apply for my daughter to sit the admission tests for entry into Year 7 in September 2024?</b>
A	The link to the online application form is on our website along with admission guidelines, and the admission policy for entry into Year 7 in September 2024.
<b>Q</b>	<b>I have completed the online application form but have not received an email confirmation. What do I do?</b>
A	<p>Please check your spam/junk folder before contacting the school. If you have used a work email address it is likely that their systems has 'blocked' the email from reaching you. Please contact them directly to gain access as it is not something Kendrick School can resolve.</p> <p>You can also check whether your application has been successful by logging into your application via the link below, using the User ID and the password you set.</p> <p><a href="https://www.kendrickschool.org.uk/KENpersonal.php">https://www.kendrickschool.org.uk/KENpersonal.php</a></p> <p>This will confirm all the details you entered and display the photo you uploaded.</p>
<b>Q</b>	<b>I have completed the application and used the wrong email address. Can you change this for me?</b>
A	<p>If you have used the wrong email address please log into your application using your User ID and password via the link below and change the email address.</p> <p><a href="https://www.kendrickschool.org.uk/KENpersonal.php">https://www.kendrickschool.org.uk/KENpersonal.php</a></p>
<b>Q</b>	<b>I have completed the application form, and uploaded a photograph and have received my confirmation email. Please can you confirm that you have received my application?</b>
A	<p>We are expecting to receive over 1000 applications and therefore cannot individually confirm that your application has been received. If you have received a confirmation email, then please be assured that your application has been submitted.</p> <p>You can check your application by logging into your application via the link below, using the User ID and the password you set.</p> <p><a href="https://www.kendrickschool.org.uk/KENpersonal.php">https://www.kendrickschool.org.uk/KENpersonal.php</a></p> <p>This will confirm all the details you entered and display the photo you uploaded.</p>
<b>Q</b>	<b>I have completed the application form and need to make a change. How do I log back into my account?</b>
A	<p>You can make changes to your application by logging into your application via the link below, using the User ID and the password you set.</p> <p><a href="https://www.kendrickschool.org.uk/KENpersonal.php">https://www.kendrickschool.org.uk/KENpersonal.php</a></p>
<b>Q</b>	<b>I have completed the application form but have not uploaded a photograph. How do I log back into my account?</b>

A	<p>You can upload or change a photograph, by logging back into your application via the link below, using your User ID and password.</p> <p><a href="https://www.kendrickschool.org.uk/KENpersonal.php">https://www.kendrickschool.org.uk/KENpersonal.php</a></p>
Q	<b>What do I do if I cannot remember my User ID?</b>
A	Your User ID can be found on the confirmation email that you have received after completing the application form (it is made up of 6 capital letters). Please check this before contacting the school again. If you have not received this email, please see the question above.
Q	<b>I am having problems setting a password. Can you help me?</b>
A	Kendrick School cannot set a password for you as this is personal to you. The password has to be at least 6 alphanumeric characters long (a-z, A-Z, 1-9 only) and not more than 16 where at least one character has to be upper case (for example 'A'), one lower case (for example 'g') and another a number.
Q	<b>What do I do if I cannot remember my password?</b>
A	Kendrick School do not have access to your password. Please follow the 'Forgotten your password? Click <a href="#">here</a> to reset' to retrieve it.
Q	<b>I have completed the online application form. Do you need me to send in a printed copy?</b>
A	No thank you, the online application is sufficient.
Q	<b>The photograph I have uploaded appears sideways or upside down on the application form. Will this be adequate?</b>
A	Yes, as long as the photo is a head and shoulders shot of your daughter only that will be acceptable.
Q	<b>I have made a mistake on my application form. Can I amend it?</b>
A	Up until 1 <sup>st</sup> July 2023 you can make a change to the application form by clicking on this <a href="#">link</a> using your User ID and password. After 1 <sup>st</sup> July 2023, please contact <a href="mailto:admissions@kendrick.reading.sch.uk">admissions@kendrick.reading.sch.uk</a> .
Q	<b>We currently own a property in Priority Area 2 or out of designated area but thinking of renting a property in Priority Area 1. Will you accept this as a permanent address?</b>
A	No. Unless you have sold the previous property, we will treat this as a temporary address or a multiple property. Please see the information on our website for further details.
Q	<b>We currently live overseas and returning to live in the UK after 11<sup>th</sup> September. Can the test be taken in another country?</b>
A	No. The test can only be taken at one of the schools in the Consortium. You may be eligible to take a late test but this is in exceptional circumstances only and it is important to note that the application will be treated as outside the designated area unless you are a Crown Servant or a member of the British Armed Forces.
Q	<b>We want our child to sit the test for the Slough Consortium, but your test dates are on the same date. Can I request an alternative date for her to sit the test?</b>
A	<ul style="list-style-type: none"> <li>No. There will be <b>no alternative dates offered</b> if the Kendrick School admission test day clashes with another school or consortium you may be considering. You must choose the school or consortium that you intend to apply to and that has admission arrangements that are relevant to your child. Any alternative test date will be for exceptional circumstances only and subject to documentary evidence.</li> <li>Please see Kendrick School designated area for September 2024 on our website via this link. Candidates who apply outside of the designated area can sit the test at Kendrick School on Saturday 16th September 2023, but it is very unlikely they would be offered a place at Kendrick School. We have not offered any places to candidates outside of the designated area since the introduction of the designated area in 2013.</li> <li>There will <b>no sharing of results</b> with any school or consortium.</li> </ul>