

# Kendrick School

## Admission into Year 7 in September 2023 – Frequently Asked Questions

Below are some FAQs related to taking the admission tests in September 2023. We will add to these as we move through the process and receive more questions.

Before contacting the school will you query please check whether your question can be answered below or from reading the [Admission Guidelines](#) on our website.

### Applying to Take the Test

<b>Q</b>	<b>How do I apply for my daughter to sit the admission tests for entry into Year 7 in September 2023?</b>
A	Please visit our website via the link below to read the admission guidelines and for a link to the online admission form via the link below.  <a href="https://kendrickschool.org.uk/">https://kendrickschool.org.uk/</a>
<b>Q</b>	<b>I have completed the online application form but have not received an email confirmation. What do I do?</b>
A	Please check your spam/junk folder before contacting the school. If you have used a work email address it is likely that their systems has 'blocked' the email from reaching you. Please contact them directly to gain access as it is not something Kendrick School can resolve.  You can also check whether your application has been successful by logging into your application via the link below, using the User ID and the password you set.  <a href="https://www.kendrickschool.org.uk/KENpersonal.php">https://www.kendrickschool.org.uk/KENpersonal.php</a>  This will confirm all the details you entered and display the photo you uploaded.
<b>Q</b>	<b>I have completed the application and used the wrong email address. Can you change this for me?</b>
A	If you have used the wrong email address please log into your application using your User ID and password via the link below and change the email address.  <a href="https://www.kendrickschool.org.uk/KENpersonal.php">https://www.kendrickschool.org.uk/KENpersonal.php</a>
<b>Q</b>	<b>I have completed the application form, and uploaded a photograph and have received my confirmation email. Please can you confirm that you have received my application?</b>
A	We are expecting to receive over 1300 applications and therefore cannot individually confirm that your application has been received. If you have received a confirmation email, then please be assured that your application has been submitted.  You can check your application by logging into your application via the link below, using the User ID and the password you set.  <a href="https://www.kendrickschool.org.uk/KENpersonal.php">https://www.kendrickschool.org.uk/KENpersonal.php</a>  This will confirm all the details you entered and display the photo you uploaded.
<b>Q</b>	<b>I have completed the application form and need to make a change. How do I log back into my account?</b>
A	You can make changes to your application by logging into your application via the link below, using the User ID and the password you set.  <a href="https://www.kendrickschool.org.uk/KENpersonal.php">https://www.kendrickschool.org.uk/KENpersonal.php</a>

<b>Q</b>	<b>I have completed the application form but have not uploaded a photograph. How do I log back into my account?</b>
A	You can upload or change a photograph, by logging back into your application via the link below, using your User ID and password.  <a href="https://www.kendrickschool.org.uk/KENpersonal.php">https://www.kendrickschool.org.uk/KENpersonal.php</a>
<b>Q</b>	<b>What do I do if I cannot remember my User ID?</b>
A	Your User ID can be found on the confirmation email that you have received after completing the application form (it is made up of 6 capital letters). Please check this before contacting the school again. If you have not received this email, please see the question above.
<b>Q</b>	<b>What do I do if I cannot remember my password?</b>
A	Kendrick School do not have access to your password. Please follow the 'Forgotten your password? Click <a href="#">here</a> to reset' to retrieve it.
<b>Q</b>	<b>I have completed the online application form. Do you need me to send in a printed copy?</b>
A	No thank you, the online application is sufficient.
<b>Q</b>	<b>The photograph I have uploaded appears sideways or upside down on the application form. Will this be adequate?</b>
A	Yes, as long as the photo is a head and shoulders shot of your daughter only that will be acceptable.
<b>Q</b>	<b>How do I ensure my daughter's results are shared with the Slough Consortium or any other school in the Wider Consortium?</b>
A	In order for scores to be shared with another school in the Consortium you must register individually with each of the schools you wish the score to be shared with. Please read the information on our website which will explain this in detail.  <a href="https://www.kendrick.reading.sch.uk/site/data/files/users/admissions/2022/0F09DCB77A31164B82EA064EC C1C5972.pdf">https://www.kendrick.reading.sch.uk/site/data/files/users/admissions/2022/0F09DCB77A31164B82EA064EC C1C5972.pdf</a>
<b>Q</b>	<b>Which schools are in the Consortium?</b>
A	Chelmsford County High School for Girls Kendrick School Bacup & Rawtenstall Grammar School Heckmondwike Grammar School Queen Elizabeth Grammar School Penrith Trafford – Sale Grammar School Trafford – Urmston Grammar Academy Trafford – Altrincham Grammar School for Girls Trafford – Altrincham Grammar School for Boys Trafford – Stretford Grammar School Slough – Langley Grammar School Slough – Herschel Grammar School Slough – St Bernard's Catholic Grammar School Slough – Upton Court Grammar School Gloucester – The Crypt School Gloucester – Stroud High School Gloucester – Denmark Road High School Gloucester – Pates Grammar School Gloucester – Ribston Hall High School Gloucester – Sir Thomas Rich School Gloucester – Marling School
<b>Q</b>	<b>I have made a mistake on my application form. Can I amend it?</b>

A	Up until 1 <sup>st</sup> July 2022 you can make a change to the application form by clicking on this <a href="#">link</a> using your User ID and password. You cannot change the venue for taking the test. In this case, and after 1 <sup>st</sup> July 2022, please contact <a href="mailto:admissions@kendrick.reading.sch.uk">admissions@kendrick.reading.sch.uk</a> .
Q	<b>We currently own a property in Priority Area 2 or out of designated area but thinking of renting a property in Priority Area 1. Will you accept this as a permanent address?</b>
A	No. Unless you have sold the previous property, we will treat this as a temporary address or a multiple property. Please see the information on our website for further details.
Q	<b>We currently live overseas and returning to live in the UK after 17<sup>th</sup> September. Can the test be taken in another country?</b>
A	No. The test can only be taken at one of the schools in the Consortium. You may be eligible to take a late test but this is in exceptional circumstances only and it is important to note that the application will be treated as outside the designated area unless you are a Crown Servant or a member of the British Armed Forces.
Q	<b>How do I download the registration form for the primary school to complete</b>
A	This will be ready to download once we have sent you the test day arrangements email; there will be a link within this email so that you can access the form.