



Kendrick School

16-19 Bursary Fund 2021-22

Information for Students

1. What is the 16-19 Bursary Fund

The 16-19 Bursary Fund is for the purpose of supporting financially disadvantaged young people taking up or continuing in their education or training post-16.

2. What is it for?

The 16-19 Bursary is a limited fund made available for supporting eligible young people towards the costs of educational field trips and visits, books, course materials and equipment, transport and food, essential to successfully completing their programme of study.

3. Who is it for?

The 16-19 Bursary is targeted towards those young people considered most in need of financial support and overcoming the individual barriers to education a student may face. The Government has identified a priority group of young people who will be eligible for a Vulnerable Student Bursary.

The School has received funding which is available for other young people in need of financial support. The School has set eligibility criteria to ensure this fund goes to those who are seen to need it most. Any young person who meets these eligibility criteria can apply for

a Discretionary Bursary (Tier 1) or Discretionary Bursary (Tier 2) to help with the costs of studying.

4. What are the eligibility criteria?

To be eligible to receive a bursary in the 2021/22 academic year a student must be aged 16 or over but under 19 at 31 August 2021. Students aged 19 or over are only eligible to receive a discretionary bursary if they are continuing on a study programme they began aged 16 to 18 ('19+ continuers') or have an Education, Health and Care Plan (EHCP).

These two groups of aged 19 plus students can receive a discretionary bursary while they continue to attend education (in the case of a 19+ continuer, this must be the same programme they started before they turned 19), as long as their eligibility continues and their institution considers they need the additional support to continue their participation. In addition, a student must meet the national residency requirements and at least one of the criteria listed below.

You can apply for a Vulnerable Student Bursary if you are:

- currently or have previously been looked after by the Local Authority including unaccompanied asylum-seeking children, and/or;
- young care leavers
- in receipt of Universal Credit (UC) (as a replacement for Income Support and/or Employment Support Allowance (ESA) in their own right, and/or;
- disabled and in receipt of Personal Independence Payments in their own right (previously Disability Living Allowance)

Universal Credit is being rolled out across the country and will replace Income Support and Employment and Support Allowance as well as other benefits. Institutions will increasingly see students claiming bursaries for vulnerable groups based on receiving Universal Credit.

Universal Credit award notifications do not include any information on the benefits they replace. For this reason, the description of the bursaries for vulnerable group category that is based on receipt of Universal Credit or Income Support has been changed. The revised description confirms that a student must be receiving Universal Credit because they are financially supporting themselves and anyone who is dependent on them and living with them such as a child or partner.

Young persons in the defined vulnerable groups are usually living apart from their parents/carer, so they can get social security benefits in their own right.

Or you can apply for a Discretionary Bursary Tier 1 if either:

- your gross annual household income does not exceed **£18,000** and/or;
- you or a brother/sister, qualifies for Free School Meals (FSM), and/or;

- your parent/carer(s) receive a certain type of income based benefit such as Universal Credit and/or;
- your wider family circumstances e.g. single parent family, you are a student carer, number of dependent siblings in the household.

Or you can apply for a Discretionary Bursary (Tier2) if either:

- your gross annual household income does not exceed **£24,000** and/or;
- you or a brother/sister, qualifies for Free School Meals (FSM), and/or;
- your parent/ carer(s) receive a certain type of income based benefit such as Universal Credit and/or;
- your wider family circumstances e.g. single parent family, you are a student carer, number of dependent siblings in the household

Evidence of household income

- 3 most recent monthly award statements.
- The take-home pay figure in addition to the amount of UC after all deductions will give a total monthly income.

Using 3 months statements will act as a guide to the household income for a quarter of a year. The school will then estimate assumed income for a full year.

5. Can I still apply if I don't meet the eligibility criteria?

Yes, providing you meet the age and residency eligibility criteria. The School is keeping back some of the available 16-19 Bursary Fund for exceptional circumstances for one-off payments or additional support e.g. to help finance students doing high cost courses.

6. How do I know if I am eligible?

You will need to discuss this with your parent/carer(s). If you need help to do this, or are not sure what to ask, you can talk in confidence to Ms Le Croisette or Mrs Hackett in the General Office. There is also Information for Parent/ Carer(s) document you can take home, which may help.

7. How and when do I apply?

To apply, you must complete the 16-19 Bursary Fund Application Form and a 16-19 Bursary Assessment Form and submit these to Mrs Hackett with the correct supporting evidence by **Thursday 30th September**.

The Assessment Form will provide evidence to assess a student's actual financial need and must be completed by all students.

You can apply for a Bursary at any point in the year but those applying before the date above will be given priority. Discretionary Bursaries can only be made after this date if sufficient funds are available. The Discretionary Bursary scheme will close when the funds allocated have been used.

8. How much is the Bursary?

The Vulnerable Student Bursary is £1,200, the Discretionary Bursary (Tier1) is up to £300 and the Discretionary Bursary (Tier 2) is up to £150. The exact amount is dependent on individual circumstances and will take into account your actual financial needs and funds available. Additional financial support may be given if funding allows.

9. How and when does it get paid?

If you apply and are successful, you will need a Bank Account for the Bursary to be paid directly into. It will be paid in three instalments: October 2021, January 2022, and April 2022 subject to you meeting attendance, punctuality and satisfactory behaviour conditions. If funding allows and at the discretion of the school an additional needs-based payment may be made to the student towards the end of the academic year (Term 6).

Kendrick School may withhold payments to a student who does not meet the agreed standards and where students have been absent for a period of 4 continuous weeks or more.

Kendrick School will consider the impact on the student before taking a final decision to do so.

10. How do I find out more?

See the 16-19 Bursary Fund Policy which provides further information, including details on eligibility criteria and evidence needed, or you can talk in confidence to Ms Le Croisette or Mrs Hackett in the General Office if you have specific questions or need help or assistance in making an application.