



# KENDRICK SCHOOL

## In Year Admissions Information Booklet

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*Admissions Officer: Ms Amanda Emberson*

## INTRODUCTION

Kendrick School is a high achieving selective girls' school with academy status. It is a specialist school in Science, Maths and Languages. Kendrick has built and maintained an impressive record of the highest academic standards and achievements and is acknowledged as being amongst the very best state schools in the country. Kendrick is proud of the superb reputation and also the opportunities it affords its students to participate in an all round education where their thirst for knowledge and love of learning is nurtured in a secure and caring environment.

87% of students at Kendrick School will achieve GCSE grades 7, 8 and 9. 93% of students will achieve 7, 8, or 9 in English Language and 91% will achieve 7, 8 or 9 in Mathematics.

Kendrick School is fully subscribed and vacancies rarely arise. Whilst the school welcomes enquiries from potential students, it is only feasible to test prospective students when there is an appropriate vacancy. Full details of the application process and testing procedure are given in this booklet.

## IN YEAR ADMISSIONS

In Year Admissions can occur when a student on roll leaves the school and creates a vacancy. A vacancy is created when the number of students on roll for a particular year group falls below the admission number.

The PAN for Year 7 is 128 and for Year 8, 9, 10 and 11, 96.

Where the number on roll for a particular year group exceeds the admissions number due to an appeal, leaving students will not be replaced until the number on roll for that year group falls below the admissions number.

The In Year Admissions process is normally triggered when the above conditions are met in Year 7, Year 8 and Year 9. For Year 7 vacancies, the initial waiting list arising from the admissions test is used until December 31<sup>st</sup>.

The school does not normally offer places after the start of Year 10 or for Year 11.

## IN YEAR ADMISSIONS PROCESS

### Application for places

Applications for places in Years 7, 8, 9, and 10 must be made directly to Kendrick School. For Year 7 vacancies, the initial waiting list arising from the admissions test is used until December 31<sup>st</sup>. The school does not normally offer places after the start of Year 10 or for Year 11.

### Prospective List

The school will maintain a list of prospective applicants in both Categories 1 and 2 and when a place becomes available, will invite those in the appropriate age group to be tested.

Parents/carers who wish to add their daughter to the Prospective List should complete the online Non-Routine Prospective List application form available on the school's website. The applicant will remain on the waiting list until she reaches Year 10 or the parent/carer asks her to be removed.

### Inviting Candidates into Test

When a vacancy arises, the school will use the Prospective List to invite students to the school for testing. This will normally be in the second half of a (long) term (ie Terms 2, 4, 6) with the expectation that a successful applicant would start at the school at the beginning of the following (long) term (ie in September, January and April).

- Invite to test will be sent to the email address provided by the parent/carer on the online application form
- Testing must take place at Kendrick School.

- Testing must take place on the day allocated unless there are exceptional circumstances. In some cases no other testing date will be available.
- Testing may take place at any time of the year and the successful candidate must be able to join Kendrick School at the beginning of the next half term at the latest.
- Applicants who qualify under Category 2 of the oversubscription criteria may be asked to test before other applicants on the prospective list. This is at the discretion of the school.
- Once the invite for testing has been sent out, the prospective list will close for that year group until the testing has taken place.

## THE TESTS

There will be tests in English, Mathematics and Cognitive Ability Tests (CATS).

The purpose of the tests is not only to determine academic aptitude, but to establish the ability of the applicant in relation to the group of students they would be joining, ie they must show that they are working at a similar level.

The English and Maths are therefore based on the knowledge and skills of the year group in question or what that particular year group has been learning.

The CATs tests give an overall indication of aptitude in Verbal, Non Verbal and Quantitative Reasoning. Most students at Kendrick have a score of at least 21 (overall) or 7 for each category.

## THE TEST DAY

When a vacancy arises applicants will be invited to the school to take the tests described above. Applicants will be expected to spend a school day at Kendrick School, arriving by 9.30am and leaving around 3.15pm. At break times, there will be an opportunity to meet members of the tutor group the successful candidate would be joining.

The duration of each test is set out below. This list is not necessarily in the order they would be completed on the test day.

- English: up to 1 hour
- Mathematics: 1 hour or 1 hour 30 minutes
- CATs Tests: 1h 30m – 2 hrs. (depending on the number of candidates)

All the candidates will work in the same room, unless they require special arrangements and supervised by invigilators.

Applicants are expected to bring with them the equipment they would normally need for examinations: pen, pencil, ruler, eraser, mathematical equipment such as calculator, protractor and a compass.

## MARKING THE TESTS AND SELECTING THE SUCCESSFUL CANDIDATE(S)

The tests in English and Mathematics are marked by members of the respective departments. Candidates are given a score or rank and the staff also judge their performance against the students currently in the year group, with one of the following recommendations:

*“Work is at a level **within** the range for Kendrick students”*

or

*“Work is **below** the level of Kendrick students.”*

The candidates are ranked accordingly and the candidate(s) with the best scores and recommendations will be offered the place(s). The school will not offer a place to the top candidate unless she can demonstrate that she is working at a level within the range of students in that year group.

All candidates will be notified of the outcome of the tests within 2 weeks.

### **Modern Foreign Languages (MFL) at Kendrick School**

Students at Kendrick School study French or German in Year 7, and French and German in Years 8 and 9. All students are required to study either French or German (or can choose both) at GCSE. The successful candidate may be asked to undertake a MFL oral assessment when joining the school to ascertain the candidate's ability languages.

### **ACCESS ARRANGEMENTS**

If any special arrangements are required for an applicant to take the tests for admission, they must be requested when the invitation to attend the test day is accepted. Written details of what is required and supporting information recommending the arrangements as appropriate to need must be submitted. It would be expected that there would be a history and evidence of need, with similar arrangements in place at the applicant's current school. Kendrick School may contact the applicant's school to verify and confirm existing arrangements.